

# Go-To Card Student Pass



## Code of Conduct

Expectations for using a Metro Transit Go-To Card Student Pass issued by Saint Paul Public Schools (SPPS)

### SPPS and Metro Transit safety rules should be followed when using your Go-To Card Student Pass.

1. Be sure you pay for your ride by touching your Student Pass to the Go-To circle on the card reader.
2. Follow the driver's instructions.
3. Always stay seated. If you need to stand, hold onto the rails in case of sudden stops.
4. Be courteous. No fighting, swearing or yelling.
5. Share your seat.
6. Keep your area clean and the aisle clear.
7. Don't smoke, eat, drink, or listen to music without headphones.
8. Do not use your SPPS iPad or allow it to be visible when waiting at a bus stop or train station; riding public transportation, or when walking in the community.
9. Inappropriate language or actions may result in a ban from using Metro Transit for 30 days or more.



## BUS

Aisle-facing seats in front are for seniors or riders with special needs. If the bus is full, please give your seat to a senior or a person with disabilities.



## TRAIN

While waiting for the train, always stand behind the yellow line on the platform. DO NOT stand on the tracks at any time. Avoid sticking arms or legs in the doors to prevent them from closing; just relax and wait for the next train. Do not skateboard or rollerblade on platforms.

In an emergency, intercoms are located at the front and back doors of each car to call the operator. There is also a phone on each train platform that will connect you to the rail control center (for emergencies only).

If the train is full, please give your seat to a senior or person with disabilities.

Violation of any of these rules or repeated unexcused absences may result in restrictions or deactivation of a student's Go-To Card Student Pass.

## General Go-To Student Pass Rules

Cards can be used seven days a week from 5 a.m. – 10 p.m.

1. **Report lost or stolen** Go-To Card Student Passes to your school's attendance clerk immediately.
2. **Violations of the Code of Conduct** may result in restrictions or deactivation of your Go-To Card Student Pass.
3. School absences due to the deactivation of your Go-To Card Student Pass will be recorded as an **unexcused absence**.
4. **If your Go-To Card Student Pass is deactivated** and you live within one mile of the school, you are responsible for your own transportation to and from school. Students who live more than one mile from school should contact their school's attendance clerk.
5. Habitual truancy (frequent unexcused absences) may result in restrictions or deactivation of your Go-To Card Student Pass.
6. New cards will require you to **pay a replacement fee**.

**I have reviewed the Saint Paul Public Schools (SPPS) and Metro Transit safety rules and understand the expectations for proper behavior. I also understand that my Go-To Card Student Pass Card may be suspended, deactivated or restricted if I violate the rules.**

Student Name (Please Print) \_\_\_\_\_

Date \_\_\_\_\_

Student ID Number \_\_\_\_\_

Student Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

Serial Number \_\_\_\_\_

Tracking Number \_\_\_\_\_

