



Jobseekers Program

Application Form

GENERAL INFORMATION

Agency Information

Name of Agency: _____

Agency Address: _____

Agency Phone Number: _____

Agency Fax Number: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Additional Information

Previous Agency Name (if applicable): _____

Parent or affiliate Agency: _____

If a Previous Participant, what was your ID#: _____

1. Describe the purpose of your agency and its structure. Include an organizational chart with completed application. Application will be considered incomplete without the organizational chart.

2. Briefly explain your job placement program.

3. Identify the geographic area by county or city served.

4. Are there other branch sites within your organization in which you will distribute the Jobseekers transit passes?

Yes: **No:**

If so, please attach a list of those agencies, including their contact person, address, and phone number of the branch who will report the distribution of those tokens to you.

5. Briefly, justify the need for and the use of the Jobseekers program by your agency.

6. State the number of clients served in your job program (i.e. job training, job readiness, and job seekers) in the previous calendar year, and the number of those clients who were MFIP eligible.*

Total clients: MFIP clients:

7. State the total number of clients and how many who were MFIP eligible who were job ready and actively seeking employment in the previous calendar year.

Total clients: MFIP clients:

8. State the total number of clients and how many who were MFIP eligible placed in employment in the previous calendar year.

Total clients: MFIP clients:

9. For clients in the previous calendar year, what was the placement retention rate for total clients and for MFIP eligible clients:

A. After 3 months? Total clients: MFIP clients:

B. After 6 months? Total clients: MFIP clients:

10. State the total number of clients and how many were MFIP eligible from Question #8 above who depended on public transit for transportation.

Total clients: MFIP clients:

**Note: MFIP stands for Minnesota Family Investment Program (If your program does not serve MFIP clients please note that above)*