

METRO Gold Line Executive Change Control Board (ECCB)

Meeting Agenda

December 18, 2025, 9:30 AM – 10:00 AM

Time/Location: Washington County License & Service Center - Woodbury

1261 Woodlane Dr, Woodbury, MN 55125

Discussion Topics

1. Welcome/Announcements
2. Action Items
 - a. 2025-ECCB-04: Approve April 23, 2025, Meeting Minutes
 - b. 2025-ECCB-05: Approval for the use of project contingency for the METRO Gold Line BRT for a Change Order to Civil Contract #21P320 with Ames Construction for Contract Closeout in an amount not to exceed \$1,800,000.00. (Steve Barrett)
3. Information Items
 - a. Project Update (Steve Barrett and Morgan Abbott)
4. Next meeting – January 28, 2025
5. Adjourn

**METRO Gold Line Executive Change Control Board (ECCB)
Meeting Agenda
April 23, 2025**

Gold Line Project Office
Metro Square, 121 7th Place East, Suite 102, St. Paul, MN 55101

CALL TO ORDER

Commissioner Karwoski called to order the Executive Change Control Board (ECCB) meeting at 9:30 a.m.

MEMBERS PRESENT: Charlie Zelle – Metropolitan Council Chair
Rafael Ortega - Ramsey County Commissioner, ECCB Vice Chair
Chai Lee – Metropolitan Council Councilmember
Stan Karwoski – Washington County Commissioner
Michelle Clasen – Washington County Commissioner
Mee – Ramsey County Commissioner

MEMBERS ABSENT:

OTHERS PRESENT: Morgan Abbott, Steve Barrett, Nick Thompson, Jennifer Jordan, John Ristad, Sara Allen, Lyssa Leitner, Steve Schwahn, Sara Pflaum, Stephen Smith, Mary Richardson, Kathleen Murphy, pat, Jordan Bruce, sara Washington, Aaron??,

DISCUSSION TOPICS

1. WELCOME/ANNOUNCEMENTS

Chair Zelle welcomed everyone to an in-person meeting of the board. He provided an overview of the ECCB purpose and guidelines. Quorum was met. He shared the three agenda items present for the day.

2. ACTION ITEMS

a. 2025-ECCB-01: Approve August 28, 2024, Meeting Minutes

Chair Zelle asked if there are any corrections. Commissioner Stan Commissioner Mee Chang made a motion to approve draft minutes from the April 24, 2024 meetings **Motion carried.**

- b. **2025-ECCB-02:** Approval for the use of project contingency for the METRO Gold Line BRT for a Change Order to Civil Contract #21P320 with Ames Construction for Downtown Saint Paul Restoration.

Commissioner Stan Karwoski made a motion to approve, seconded by Mee Chang **Motion carried.**

- c. **2025-ECCB-03:** Approval for the use of project contingency for the METRO Gold Line BRT for a Change Order to Civil Contract #21P320 with Ames Construction for Wilson Alley Restoration.

Commissioner mee chong made a motion to approve, seconded by clausen . **Motion carried.**

QUESTIONS SOLICITED.

Commissioner Karwoski mentioned high quality of construction. Michele Clausen asked if fiber optics need to be updated after so many years and does it include cameras etc . Steve is on the same fiber system. Nick said the gold line feeds into Metro Transit system.

CM Lee said the residents have concerns and appreciate the work of construction

Commissioner Karwoski

Commissioner Chong – thanks for the solution – impact to residents

Commissioner Clausen -

Gold Line Project Update

Morgan – org/staff updates

Liz Jones- outreach

Steve – milestones

Mee Chong asked what happens after 2-maintenance agreement. Steve said Metro transit takes it over.

Michelle c – when does the landscape 2 yr warranty agreement starts. Starts when plants are installed.

Nick guideway snow/ice contract started

Stan – who will replace the plants. Steve said it's gold line construction team to inspect and track. Landscaping is a separate contract.

Stan – electric bus when is delivery. August

Stan – important to continue outreach and engagement to get ridership.

Stan – can you track/monitor ridership in Washington county. Yes, we will once the next report comes out. Morgan will work with staff.

Clausen – ridership 1200 a day. Can there be an event when have Electric bus available for events. Morgan will work with bus ops

Mee Chong- national night out in august – have ebus there. Budget for continued outreach budget. Liz said heavy marketing outreach through June 2025. Pushing GL xcel for staff at events.

Zelle – capital projects share weekly. Structure

Stan – spoke about safety and keeping buses clean, repairs – helps with safety. Thinks ticket check people riding for free will be an issues. Automated ticket check in future. More agents on buses. He also asked identify business along the corridor for marketing to get riders and connect with community. Zelle said meeting last week transit benefits for employers HR needs to connect with Metro Transit. We're exploring options.

Mee Chong – is there signage or issues at bus stops/stations. Nick said there is a call number at each station.

Mee chong. What has been shared about lessons learned. Lyssa said workshops were 3 hrs. We'll send reports.

Morgan mentioned staff is going out monthly to clean up stations.

NEXT MEETING – May 28, 2025, AS NEEDED

ADJOURNMENT

Business completed; Chair Zelle adjourned the meeting at 10:32AM.

Liz Sund, Recording Secretary

Executive Change Control Board

For the ECCB Meeting: December 18, 2025

Subject:	Approval for the use of project contingency for the METRO Gold Line BRT for Change Orders to Civil Contract #21P320 with Ames Construction for Contract Closeout.
Staff Prepared/Presented:	Steve Barrett, Gold Line Director

Proposed Board Action

Approval for the use of project contingency for the METRO Gold Line BRT for closeout Change Orders to Civil Contract #21P320 with Ames Construction for a combined total amount not to exceed \$1,800,000.

Resolution

BE IT RESOLVED that the Executive Change Control Board hereby approves the use of contingency funds in an amount not to exceed \$1,800,000.00 as needed for Contract Closeout change orders for Gold Line Civil Construction Contract #21P230 with Ames Construction.

Background

The Gold Line Civil Construction Contract was executed on July 18, 2022, with Ames Construction for an original contract amount of \$247,954,229.63. The contract's substantial completion date was October 25, 2024.

The Gold Line Civil Construction Contract is a unit price contract consisting of 655 bid line items, each associated with an estimated quantity of a specific scope of work. The original contract amount is the sum of each bid item's estimated quantity multiplied by the contractor's bid unit price. Due to the nature of the work, many line items are understood to be of a variable quantity. Thus they are specified in the construction contract to be measured and documented in the field, with final payment based on field-documented quantities.

As part of the contract closeout process, Met Council Procurement requires change orders to be written for each line item in which the final documented quantity differs from the original bid quantity. The process of resolving final quantities with the contractor generally takes some time and multiple change orders will be written for groups of line items as final amounts are agreed between the owner and contractor. As this work continues, the project team has identified nine line items in which final documented quantities require closeout change orders for over \$250,000 and ECCB Approval.

The total overrun amount of these nine change orders is \$3,451,654. Approximately 280 other line items will require closeout change order documentation for overrun/underruns of less than \$250,000. This second group of change orders is estimated to result in a combined reduction of \$1,750,000. Thus the estimated net contract increase from all contract closeout change orders is \$1,701,654. The contingency request of \$1,800,000 is a conservative request to cover the actual increase when it is determined.

TABLE OF LINE ITEMS WITH FINAL AMOUNTS ESTIMATED TO BE GREATER THAN \$250k OVER ORIGINAL

Line Item	Description	Original Contract Amount	Final Amount	Increase
95	Haul and Dispose Contaminated Material Daily Cover (TON)	\$240,000	\$755,882	\$515,882
97	Excavation - Common (CY)	\$8,653,260	\$9,014,754	\$361,494
98	Excavation - Rock (CY)	\$180,000	\$445,320	\$265,320
100	Select Granular Embankment (CY)	\$2,943,160	\$3,482,798	\$539,638
119	Aggregate Base Class 5 (CY)	\$2,729,664	\$3,164,933	\$435,269
131	Type SP9.5 Wearing Course (TON)_	\$649,750	\$938,481	\$288,731
133	Type SP12.5 Non-Wearing Course (TON)	\$821,300	\$1,078,985	\$257,685
136	Type SP12.5 Wearing Course (TON)	\$2,431,660	\$2,771,525	\$339,685
416	8" Concrete Driveway Pavement (SY)	\$447,020	\$894,970	\$447,950
	COMBINED INCREASE OF ALL CLOSEOUT CHANGE ORDERS GREATER THAN \$250,000.00			\$3,451,654
	ESTIMATED COMBINED REDUCTION FROM ALL OTHER CLOSEOUT CHANGE ORDERS			(\$1,750,000)
	ESTIMATED CONTRACT INCREASE DUE TO CLOSEOUT CHANGE ORDERS			\$1,701,654
	CONTINGENCY REQUEST FOR CONTRACT CLOSEOUT CHANGE ORDERS			\$1,800,000

This change order has been discussed with county staff at the project's bi-weekly county staff meeting.

Budget Summary

Contingency Use Summary		
<i>FTA Contingency Hold Point at Revenue Service</i>		<i>1%</i>
Total Contingency before proposed actions	\$36,545,839	7.23%
Total Contingency after proposed action 2024-ECCB-09, to the Civil Contract #21P320 with Ames Construction for Contract Closeout	\$34,745,839	6.88%

ECCB Guiding Principles:

Section 3.0.B. of the ECCB Operating Procedures provides that when considering the use of contingency funds, the ECCB may consider relevant factors, including but not limited to:

- a. Known and potential project costs or schedule risks
- b. Safety
- c. Operational reliability
- d. Current circumstances
- e. The potential need for contingency funds to complete the project
- f. The amount of remaining contingency and known or potential competing demands for the funds

The following summarizes the impact of the proposed use of contingency in an amount not to exceed \$1,800,000 for Contract Closeout, considering the above factors:

- a. **Known and potential project costs or schedule risks.** This action item is to approve the use of contingency to close out the Civil Contract with Ames Construction. The scope of the remaining work is estimated not to exceed \$1,800,000. No known or potential schedule risk has been identified. The remaining work is a conservative estimate and is not anticipated to exceed a maximum amount of \$1,800,000. If this is not approved, Ames can file a claim for delayed payment of invoices.
- b. **Safety.** NA
- c. **Operational Reliability.** NA.
- d. **Current circumstances.** Project scope line items that were estimated are being negotiated between the project office and Ames Construction to take into account the actual cost and work to complete. The estimated contingency use is not to exceed \$1,800,000.
- e. **The potential need for contingency funds to complete the project.** At this stage of the project (revenue service), FTA recommends that the project budget include total contingency funds equaling 1% of the project budget to mitigate future risk. The unallocated use of this contract will change the total project contingency to 6.88% contingency remaining.
- f. **The amount of remaining contingency and known or potential competing demands for the funds.** No other anticipated uses of unallocated contingency are known at this time. Ten percent of the construction contract totals have committed allocated contingency and are reserved for changes which are processed through construction change orders. All change orders are subject to the change order approval process.
- g. **Other factors.** Project staff are continuing to update county staff on the closeout process with bi-weekly meetings, as well as monthly and quarterly reports.

Recommendation: Council and County staff recommend that the ECCB approve the use of project contingency for the METRO Gold Line BRT for closeout Change Orders to Civil Contract #21P320 with Ames Construction for a combined total amount not to exceed \$1,800,000 is APPROVED.