

METRO Gold Line Executive Change Control Board (ECCB)

Meeting Agenda

July 11, 2022

Time/Location: Gold Line Project Office – Large Conference Room

Metro Square, 121 7th Place East, Suite 102, St. Paul, MN 55101

Discussion Topics

1. Welcome/Announcements
2. Action Items
 - a. 2022-ECCB-01: Approve November 24, 2021 Meeting Minutes
 - b. 2022-ECCB-02: Approve 100% Design Scope, Schedule & Budget
 - c. 2022-ECCB-03: Authorize use of Project Contingency for Civil Construction Contract #21P033
 - d. 2022-ECCB-04: Authorize use of Project Contingency for Construction Contract Administration and Inspection Services Contract #22P098
 - e. 2022-ECCB-05: Authorize use of Project Contingency for Right of Way Settlement and Expenses
3. Information Items
 - a. 2022 Quarter 2 Report
4. Adjourn

Executive Change Control Board

For the ECCB Meeting: July 11, 2022

Subject:	Approval of November 24, 2021 Meeting Minutes
Staff Prepared/Presented:	Chris Beckwith, Gold Line Project Director Morgan Abbott, Gold Line Deputy Project Manager

Proposed Board Action

That the Executive Change Control Board (ECCB) approve the meeting minutes from the November 24, 2021 meeting.

Resolution

BE IT RESOLVED, that the November 24, 2021 meeting minutes are APPROVED.

Background

Draft meeting minutes for the November 24, 2021 meeting are attached for review.

METRO Gold Line Executive Change Control Board (ECCB)

Meeting Minutes

November 24, 2021, 10:30 AM – 11:00 AM

WebEx Meeting

CALL TO ORDER

Chair Zelle called to order the Executive Change Control Board (ECCB) meeting at 10:32 a.m. Due to the COVID 19 Pandemic, board members and staff conducted the meeting virtually. Members of the public were given the opportunity to share their comments or concerns by sending an email to PublicWorks@co.washington.mn.us or calling (651) 430-4300.

ROLL CALL

Members Present: Chair – Charles Zelle – Metropolitan Council
Susan Vento – Metropolitan Council Member
Stan Karwoski – Washington County Commissioner, Chair GLJPB
Jim McDonough – Ramsey County Commissioner, Vice Chair GLJPB
Lisa Weik - Washington County Commissioner
Rafael Ortega - Ramsey County Commissioner

Members Absent: None

Others Present: Amy Schmidt, Brian Isaacson, Erica Ellefson, Jennifer Oehler, Kevin Magnuson, Lyssa Leitner, Mike Rogers, Morgan Abbott, Sara Allen, Tabatha Hansen, Brian McClung, Charles Carlson, Christina Palladino, Christine Beckwith, Janelle Schmitz, Josh Haider, Mary Richardson, Nick Thompson, Shannon Watson, Steve Barrett

Discussion Topics

Welcome

Chair Zelle called to order the Gold Line Executive Change Control Board (ECCB) at 10:32 am.

Chair Zelle reviewed who represents each partner in the Gold Line Project. Welcomed Morgan Abbott, Gold Line Deputy Project Manager, and Steve Barrett, Gold Line Construction Manager to the project team. Announced Charles Carlson's departure to a new position within Met Council.

Chair Zelle called for the April 2021 Meeting Minutes approval. Commissioner Karwoski approves, Commissioner Weik seconds. Minutes approved by unanimous vote.

ECCB Overview

Chair Zelle reviewed the board's purpose.

Chris Beckwith, requested an action item of the ECCB to approve the 90% Design and FFGA Application Scope, Schedule, Budget of \$505.3 million consistent with the FTA's Draft Combined Scope, Schedule, and Cost& Risk Review Report received November 1, 2021.

- The ECCB and the Joint Powers Board (JPB) reviewed and approved the 30% scope and cost estimate at the Nov 25, 2020 meetings and the 60% scope, schedule budget at the April 28, 2021 meetings.
- Since the completion of the FTA's second Risk Assessment, project staff prepared documents to submit to FTA in September 2021 for the FTA's Combined Scope, Schedule, Cost & Risk Review Report.
- These materials reflect the 90% design scope, schedule, and budget for the project which is outlined in the attached slides and will also be the scope, schedule and budget submitted for the FFGA application.
- Today's action is ECCB's acknowledgement of the 90% Design and FFGA Application Scope, Schedule and Budget to be submitted to the FTA as part of the FFGA application. Charles Carlson reviewed the Q2 New Starts Refresh chart.
- Costs updated to reflect design refinement from 60% to 90% Design
 - Removed Joint Development from scope
 - Added 5 electric buses and charging equipment to project scope; Maintained 12 diesel buses as project baseline
- Schedule updates
 - Start of construction remains in 2022, partial year of construction
 - Updated Cost Estimate accounts for 2025 revenue service date
- Updated ROW estimates with actuals
- Add additional funds for Regional Solicitation grants the project received

Chair Zelle asked if there were any questions, and none were asked. Chair Zelle motions for approval. Commissioner Karwoski seconds. Sara Allen calls the roll to vote.

Vote to approve unanimous.

Chris Beckwith reviews the 2021 Quarter 3 Report.

Gold Line completed 100% design, preparing for bid advertising.

Chair Zelle calls for questions, none were asked. Chair Zelle bids farewell to Charles on his future endeavors.

Adjournment

Chair Zelle adjourned the meeting at 10:57 a.m.

DRAFT

Executive Change Control Board

For the ECCB Meeting: July 11, 2022

Subject:	Approval of 100% Design Scope, Schedule, and Budget
Staff Prepared/Presented:	Chris Beckwith, Gold Line Project Director Morgan Abbott, Gold Line Deputy Project Manager

Proposed Board Action

That the Executive Change Control Board (ECCB) approve the Gold Line Bus Rapid Transit 100% Design Scope, Schedule, and Budget of \$505.3 million.

Resolution

BE IT RESOLVED, that the Gold Line 100% Design Scope, Schedule, and Budget of \$505.3 million is APPROVED.

Background

The ECCB and Gold Line Joint Powers Board (JPB) approved the 30% scope, schedule, and budget at their November 25, 2020 meeting, the 60% scope, schedule, and budget at their April 28, 2021 meeting, and the 90% scope, schedule, and budget at their November 24, 2021 meeting.

The Gold Line ECCB Operating Procedures require approval of the use of contingency including the 100% scope, schedule, and budget.

The 100% scope, schedule, and budget costs have been updated to reflect refinement of the design, actual bids and contracts, and market increases due to emerging supply chain issues. Updates to Professional Services cost assumptions have also been made. Project contingency has also been adjusted.

Executive Change Control Board

For the ECCB Meeting: July 11, 2022

Subject:	Approval of Civil Construction Contract Award (21P033)
Staff Prepared/Presented:	Steve Abbott, Gold Line Construction Manager Morgan Abbott, Gold Line Deputy Project Manager

Proposed Board Action

Approval for the use of project contingency for the METRO Gold Line Civil Construction Contract #21P320 in an amount not to exceed \$247,954,229.63, contingent upon approval from the Gold Line Joint Powers Board to proceed under the FTA's Letter of No Prejudice (LONP) granted June 28, 2022.

Resolution

BE IT RESOLVED, that the use of project contingency for the Gold Line Civil Construction Contract #21P033 in the amount of \$247,954,229.63 is APPROVED.

Background

The Invitation for Bids was advertised on March 10, 2022. A pre-bid meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquiries. There were one hundred and fifty-five plan holders, thirteen prime bidders, fourteen consultants, thirty-five suppliers, eighty-six subcontractors, seven plan rooms, and fifty-two plan holders identified as woman, minority, veteran, or disadvantaged business enterprises. Procurement facilitated a public bid opening on June 8, 2022, and three bids were received.

The three bids received ranged from \$247,954,229.63 to \$310,092,311.06. Ames Construction submitted the low, responsive and responsible bid and is recommended for award.

The Federal Transit Administration (FTA) granted an LONP for this work on June 28, 2022.

The Gold Line Executive Change Control Board Operating Procedures require approval of the use of project contingency including contracts and contract cost increases of greater than \$250,000 prior to the approval or execution of the contract. The value of this contract exceeds the amount budgeted in the 90% budget by more than \$250,000.

Executive Change Control Board

For the ECCB Meeting: July 11, 2022

Subject:	Construction Contract Administration and Inspection Services Contract #22P098
Staff Prepared/Presented:	Steve Barrett, Gold Line Construction Manager Morgan Abbott, Gold Line Deputy Project Manager

Proposed Board Action

Approval of the use of project contingency for contract #22P098 with SRF, Inc., for Construction Contract Administration and Inspection Services for the METRO Gold Line in an amount not to exceed \$13,565,256.44.

Resolution

BE IT RESOLVED, that the use of project contingency for the Gold Line Construction Contract Administration and Inspection Services Contract (22P098) with SRF, Inc. in the amount not to exceed of \$13,565,256.44 is APPROVED.

Background

The Project will support the Council's Civil Contract construction management team and will be responsible for Quality Assurance inspections and testing. Having construction administration and inspection consultants support the Project is a cost effective and efficient way to provide adequate people to handle the administrative and inspection tasks.

A Request for Proposals was issued on March 18, 2022, A pre-proposal meeting was hosted by Council staff that outlined the solicitation requirements, discussed project specifications, and responded to plan holder inquires. There were eighteen registered plan holders, fourteen consultants, two subcontractors, two plan rooms, and four plan holders identified as minority, woman, small, veteran or disadvantaged business enterprises. The Council received two proposals to be evaluated for the consideration of award.

In accordance with the Brooks Act, the evaluation of proposals followed a two-step process. An evaluation panel, consisting of Council staff, project partners and subject matter experts, reviewed the proposals and ranked the technical merits of each proposer. Following approval of the evaluation panel findings, conclusions, and recommendation, the costing data of the highest ranked proposer was reviewed by a negotiation panel that negotiated pricing. The negotiation panel agreed that the final prices have been determined to be fair and reasonable and recommend the proposal as the most advantageous to the project.

The Gold Line Executive Change Control Board Operating Procedures require approval of the use of project contingency including contracts and contract cost increases of greater than \$250,000 prior to the approval or execution of the contract. The value of this contract exceeds the amount budgeted in the 90% budget by more than \$250,000.

Executive Change Control Board

For the ECCB Meeting: July 11, 2022

Subject:	Project Contingency for Right of Way Settlements and Expenses
Staff Prepared/Presented:	Chris Beckwith, Gold Line Construction Manager Morgan Abbott, Gold Line Deputy Project Manager

Proposed Board Action

Authorize the use of up to \$12,708,978 in Project Contingency for right-of-way settlements and associated expenses contingent on the Joint Powers Board approval of the use of these funds under FTA's Pre-Award Authority for Engineering.

Resolution

BE IT RESOLVED, that the Gold Line Executive Change Control Board authorizes the use of up to \$12,708,978 in Project Contingency for right-of-way settlements and expenses contingent on the Joint Powers Board approval of the use of these funds under FTA's Pre-Award Authority for Engineering is APPROVED.

Background

The current right-of-way budget includes the total appraised value of all parcel of \$26,457,910.

Based on a per-parcel risk factor which takes condemnation and other expenses into account, the portion of the allocated contingency budget for these parcels has been estimated at \$12,708,978.

The Project team is requesting authorization from the ECCB to utilize the allocated project contingency of \$12,708,978 within Standard Cost Category 60.01 for potential settlements and associated expenses of remaining parcels.