



Midtown Corridor Alternatives Analysis

Community Advisory Committee (CAC)

The Midtown Corridor Alternatives Analysis will determine the benefits, costs and impacts of implementing a transitway along either the Midtown Greenway or Lake Street in south Minneapolis. The project also will recommend the best method of delivering transit service in the Midtown Corridor: light rail, streetcar, bus rapid transit or dedicated busway. The study is anticipated to go through early 2014.

Metro Transit is partnering with the City of Minneapolis, Hennepin County and other community groups on the project. The goal is to improve mobility, increase ridership and enhance transit connections through high-quality, frequent and reliable transit service in this busy commercial corridor.

The Community Advisory Committee (CAC) is an up to 36-member body, composed of non-elected officials representing residents (both owners and renters), businesses (employers, employees), property owners and organizations with diverse knowledge of the Midtown Corridor including experience using public transportation, the Midtown Greenway and Lake Street.

The role of the CAC is to bring community voice to the Midtown Corridor Alternatives Analysis project planning process. The CAC is an essential connection between the community and the planning process that will affect their community. Although the CAC does not have direct decision-making authority, it will offer community insight to the Policy Advisory Committee (PAC) which, in turn, will make recommendations to the Metropolitan Council. Since the Community Advisory Committee will inform the Policy Advisory Committee, a direct link between committees will be provided through CAC co-chairs John DeWitt and Joyce Wisdom, both also PAC members.

Responsibilities

CAC members have the following responsibilities:

- Engage in thoughtful and thorough deliberation of the issues brought before the CAC.
- Represent and advocate for the interests of his/her constituency.
- Share relevant information (historical, background) with the CAC and Project Management Team (PMT) members.
- Assist in informing constituencies about the Midtown Corridor Alternatives Analysis and recommend appropriate avenues for engagement with the community.
- Attend all meetings. If for some reason an alternate is sent, ensure that the alternate is informed and up-to-date on the project and ensure that they are, in turn, updated by the alternate.
- Work to identify promising options and openly/objectively discuss and evaluate those options.
- If members discuss the project with the media, they should be clear that they are representing their own views and not speaking for the CAC or the PMT.

CAC Membership

The CAC welcomes members who represent residents, property owners, businesses organizations and employees of the project area with diverse knowledge of the Midtown Corridor including experience using public transportation, the Midtown Greenway and Lake Street. Since the CAC is a body of non-elected officials, it is preferred that applicants not be persons currently seeking or planning to seek elected office within the project area in 2013.

CAC Meeting Dates

The following dates are the proposed dates for the CAC meetings. All meeting will begin at 7 p.m. and conclude no later than 9 p.m. If required, childcare and interpreter services will be arranged. Locations for the CAC have not been secured but will be accessible to all participants.

- **Tuesday, February 19, 2013**
- Tuesday, April 23, 2013
- Tuesday, August 20, 2013
- Tuesday, November 12, 2013
- Wednesday, February 12, 2014 - SPECIAL WRAP-UP MEETING with the Policy Advisory and Technical Advisory Committees

Meeting Guidelines

CAC members will commit to a productive and collaborative planning process by:

- Being open to, and respectful of, other points of views.
- Listening actively to other speakers without interruptions.
- Speaking briefly and allowing everyone to participate.
- Preparing for each meeting.
- Turning off electronic devices during meetings.

Metro Transit and associated project staff will commit to a productive and collaborative planning process by:

- Being open to, and respectful of, other points of views.
- Listening actively to other speakers without interruptions.
- Speaking briefly and allowing everyone to participate.
- Providing adequate information to best prepare CAC members for a productive and collaborative meetings.
- Documenting each meeting and providing timely meeting minutes with ACTION ITEMS for follow-up.
- Following up on questions or additional research requested by CAC members in a timely manner.

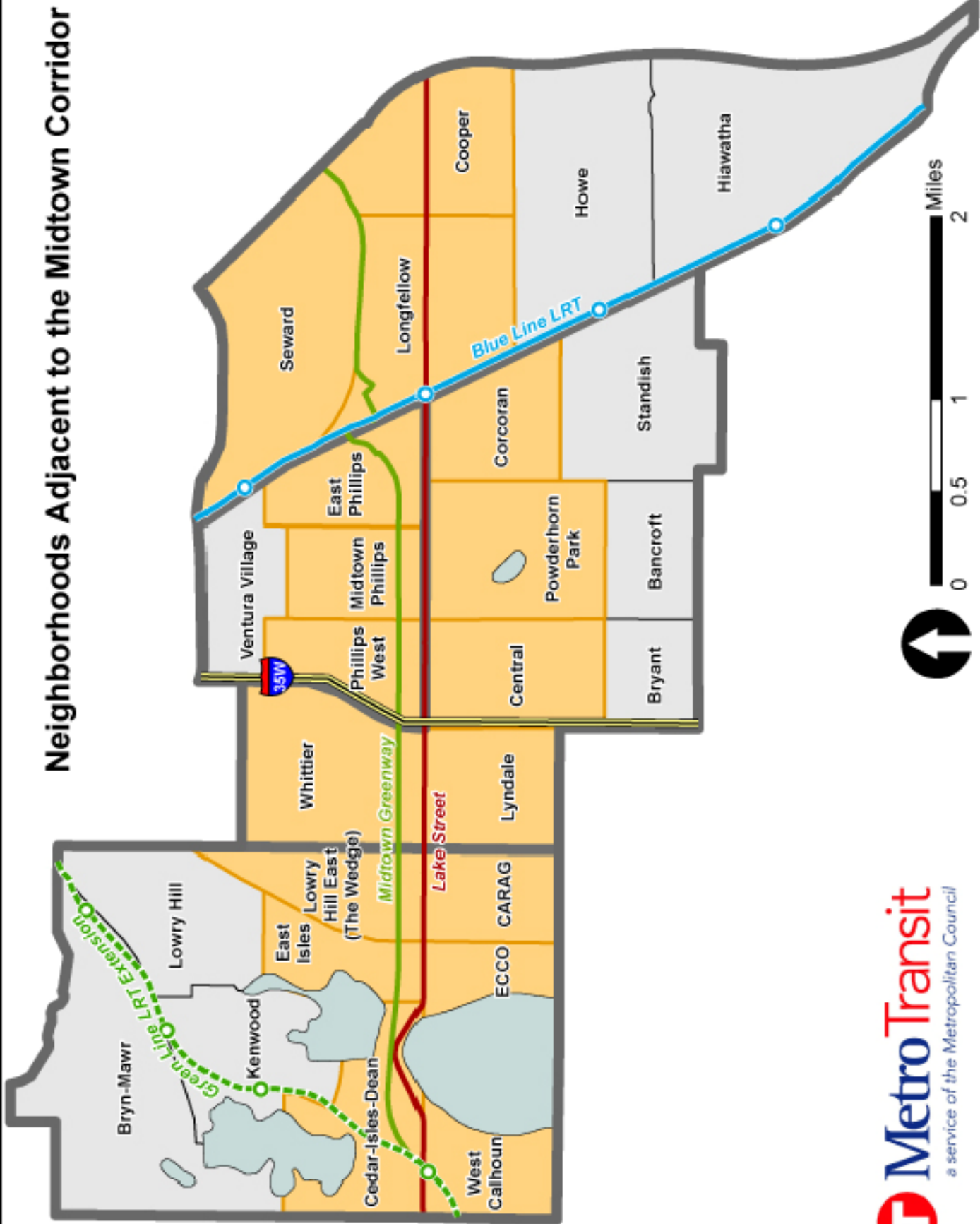
Meetings will be conducted as follows:

- Meetings will begin and end on time.
- Agendas will be provided in advance of each meeting and there will be an opportunity to adjust the agenda at the beginning of each meeting.
- Meeting summaries will be prepared after each meeting and will be amended, if necessary, after review at the subsequent meeting
- Although observers are welcome, only CAC members will participate in group discussions.
- Ten minutes will be reserved at the end of each meeting for observers to provide comments.

Decision Process

The primary purpose of CAC meetings will be to provide a forum for discussion of issues and alternatives with the intent of providing input to the Midtown Corridor Alternatives Analysis project team and Policy Advisory Committee (PAC). The primary role of the CAC members is to learn about the project and ask thought-provoking questions while providing insight from the perspective of the community they represent. The PAC values the community perspective and will consider the information provided by the CAC when it participates in the overall direction and guidance of the study process. The PAC will discuss project alternatives during its meetings and will make the final locally preferred alternative (LPA) recommendation to the Metropolitan Council.

Neighborhoods Adjacent to the Midtown Corridor





Midtown Corridor Alternatives Analysis Community Advisory Committee (CAC) Application

APPLICATION DEADLINE: Tuesday, February 5, 2013

If you need assistance completing this application, please contact Jill Hentges using the contact information below.

CAC MEETINGS: 7:00 p.m., Tuesdays, February 19, April 23, August 20, November 12, 2013

POSITION ON THE CAC TO WHICH YOU ARE APPLYING:

_____ Resident (Neighborhood): _____)

_____ Business (Business Association – if applicable): _____)

APPLICANT NAME:

_____ Last _____ First

EMAIL ADDRESS:

If applying as a resident:

HOME ADDRESS:

_____ Street Address _____ City _____ Zip Code

If applying as a business owner/employer/employee:

BUSINESS ADDRESS:

_____ Street Address _____ City _____ Zip Code

No formal experience or training is required to serve on this Community Advisory Committee.

1. What is your experience with public transportation?
2. What is your experience with Lake Street?
3. What is your experience with the Midtown Greenway?
4. What do you bring to the Midtown Corridor Alternatives Analysis CAC?
5. What do you hope to gain by serving as a member of the Midtown Corridor Alternatives Analysis CAC?

Please limit yourself to 450 words to answer all five of the questions.

I wish to serve as a Community Advisory Committee member for the Midtown Corridor Alternatives Analysis project. I am a resident, business owner, property owner, employer, employee and/or community leader within the defined project area. I understand that I will be asked to disclose any potential conflicts of interest that could adversely influence my judgment, or objectivity in conducting Midtown Corridor Alternatives Analysis CAC work. The Project Management Team (PMT) recognizes that CAC members take part in many different financial, businesses, charitable and other activities, but any potential conflict of interest raised by those activities in relation to this project must be disclosed promptly to the PMT.

Applicant Signature

Date

E/MAIL, FAX, OR SUBMIT IN PERSON TO:	Jill Hentges, Community Outreach Metro Transit 560 Sixth Avenue North Minneapolis, MN 55411	FAX: (612) 349-7548 Phone: (612) 349-7318 Email: jill.hentges@metrotrasnit.org
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Metro Transit, a service of the Metropolitan Council, values the diversity of the region’s people and is committed to providing equal opportunity in employment, volunteer appointments and the provision of services without regard to race, color, national origin, sex, age, disability or socioeconomic status.