



Metro Transit is hiring a Deputy General Manager for Capital Programs

The Deputy General Manager for the Capital Programs Division leads the five departments charged with expanding and maintaining a 21st century transit system for the Twin Cities metropolitan region. The Deputy General Manager oversees the development and execution of major capital projects. Metro Transit's capital program exceeds \$3 billion and includes the \$2 billion extension of the METRO Green Line light rail line, multiple bus rapid transit projects and the construction and maintenance of public and support facilities. The Deputy General Manager for Capital Programs also oversees the asset management department and Facilities Maintenance to ensure that Metro Transit is a good steward of public transit investments.

Salary Range: \$124,446 - \$230,635.

Starting salary depends on qualifications.

HOW TO APPLY

- Position is open until filled – initial review to begin January 22, 2021.
- Apply online by submitting a cover letter and resume to governmentjobs.com/careers/metrocouncil
- For more information, contact Nathan Smith at nathan.smith@metc.state.mn.us or leave a message at 612-349-7554.

About Metro Transit

Metro Transit is one of the country's largest transit systems, employing more than 3,200 people, and provided nearly 78 million rides in 2019 through an integrated network of buses, light rail and commuter trains. We also provide resources for those who carpool, van-pool, walk or bike in the Twin Cities. In 2016, Metro Transit was named System of the Year by American Public Transportation Association.

We at Metro Transit deliver environmentally sustainable transportation choices that link people, jobs and community conveniently, consistently and safely. Our mission defines what we do and why we exist – and supports our region's plan. We believe that public transportation is essential to the economic vitality, environmental stability and quality of life in the Twin Cities region.

Metro Transit is an operating division of the Metropolitan Council, the regional government of the Twin Cities metro. For 50+ years, the Metropolitan Council has fostered a metro area that is livable, prosperous, sustainable and equitable for all, coordinating regional growth and planning, and providing essential services like transit and wastewater treatment. The Metropolitan Council is an Equal Opportunity Employer of people of color, members of native and indigenous communities, women, protected veterans and individuals with disabilities.

The job at a glance

- Provides leadership, strategic planning, policy development and direction to the Metro Transit Capital Programs Division. Leads, develops, implements and coordinates strategies and policies pertaining to management of long-range programs within the Capital Programs Division.
- Provides executive management oversight, monitoring and support to the five departments in the Capital Programs Division: Bus Rapid Transit Projects, Engineering & Facilities, Transit Systems Development (Light Rail Projects) Transit Oriented Development, and Asset Management. This includes overseeing directors and staff responsible for developing and successfully adhering to capital projects schedules, capital funding schedules, facilities maintenance and upkeep schedules and quality benchmarks.
- Works closely with Capital Programs policymakers, partners and external and internal stakeholders in the development and execution of plans and projects. Fosters strong communication, collaboration, understanding of respective issues and perspectives and problem-solving strategies involving Metro Transit capital programs. Key policymakers and partners include the Metropolitan Council Chair and Council Members, Transportation Advisory Board, Federal Highway Administration, Federal Transit Administration, Minnesota Department of Transportation, Metropolitan Airports Commission, locally elected officials and other regional transit providers.
- Works closely with Metro Transit leadership to develop and execute a strategic capital program plan that supports the transit capital development and maintenance needs and priorities of Metro Transit and the Metropolitan Council.
- Leads the Metro Transit capital budget review team responsible for making final capital budget recommendations to the General Manager.
- Oversees and participates in the development and administration of departmental annual budgets; approves the forecast of funds needed for staffing, equipment, materials, and supplies; approves major expenditures and implements budgetary adjustments as appropriate.
- Oversees the approval of plans, specifications, reports and other documents submitted by consultants and agency staff; and orders appropriate revisions.

Basic qualifications

- Bachelor's Degree in Transportation, Business Management, Public Administration, Engineering or a related field.
- At least ten (10) years of progressively responsible related general management experience (planning, finance, budgeting, etc.)
- At least five (5) years of experience involving capital project management, leadership of multiple functions and responsible management experience including supervision, budget/financial development and management as well as strategic planning.

The ideal candidate

- A strategic leader with a strong record of successfully leading complex public works projects by building effective internal and external partnerships.
- Strong communication and collaboration skills that convey a sense of community and trust within the organization to work together toward a common vision.
- A desire to serve through leadership that is focused on the needs of team members and stakeholders to give them the support they need to meet their goals.
- Previous senior leadership experience working in a multi-agency public project office or environment is desired.

We value our employees

We support our employees in growing their skills and doing their best. We encourage them to balance their work commitments and their personal lives. And we offer generous benefits.

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| • Life insurance and long-term disability | • Employee development and wellness programs |
| • Minnesota state retirement program | • Free bus and rail pass |
| • Deferred compensation program (retirement savings) | • Stable employment, work-life balance, possible flexible work schedules and working from home schedules |
| • Paid time off (annual leave, holidays, vacation, sick leave) | • Paid parental leave |